

## **INVERGARRY PRIMARY SCHOOL – PARENT COUNCIL**

### **MINUTES OF MEETING HELD ON THURSDAY, 12<sup>TH</sup> SEPTEMBER 2013, 6.30 PM**

Present: Mrs Jane Strachan Mrs Lauren Grant  
Mrs Julie Gilchrist Miss Maria MacRae  
Mrs Marion Riddle Ms Lesley McNeill  
Miss Lindsay Campbell Miss Catherine MacPherson  
Mrs Gayle Rand

Apologies: Mr Bill Clark PC Tony Hannah  
Mrs Tracey MacCallum Mrs Irene Rodgers  
Mrs Carol Littlewood Mrs Dee Collins  
Mr Clem Farnan

Miss Lindsay Campbell, Active Schools Co-ordinator for The Great Glen joined the PC Meeting. She introduced herself and the work she does in the area. She is able to help with initial setting up of after school multi-sports sessions (this was previously carried out last winter term in the village hall, with the help from Lesley). PC agreed this was a good activity to have for the children, there was some discussion around the best evening/time for this to be held (possibly Mondays depending upon hall availability). Two parents (or one parent and one young leader) per session is required, with a suggestion of around £3/child per block of sessions for contributions to hall rental.

Action: Lindsay, Lesley, Catherine.

### **Minutes of Last Meeting & Matters Arising**

Minutes read and agreed.

#### Bank Accounts

PC account now fully functioning with Clydesdale. Account balance as of 30/8/13 is £841.37.

#### School Entrance

School gate is dropping slightly again, hinges will need tightening up.

#### Eco-Thursdays

Greenhouse is moving along, thanks to Marion, Derek, Maria & Neil with their help in construction. The children have done some more panels etc. which will need adding to the structure.

#### School Benches

The materials for these have now been ordered.

#### Nursery Snack Funding

A new directive now means that no donations are permitted from parents and funding MUST come from school nursery budget. The parent council suggested that they fund equipment for the nursery that the snack money would have originally paid for. Lauren will look into calculating an equivalent donation amount.

Action: Lauren

### Skiing/Transport

Maria asked if any more funding is required to cover transport (swimming in particular). Teachers to check.

Action: Jane/Julie

### Disclosures

Tracey is now disclosed, due to costs, school to look into putting through a couple of helpers each time. Irene to be renewed, Marion agreed to have a new disclosure applied for.

### Football/Basketball Area Resurfacing Idea

On-going possible project, the next step is to obtain 3 quotes from different companies. Jane suggested that Maria ask the PC of Roy Bridge to email over details of the company they used. It was generally agreed that a multi-use surface is required to be able to play a variety of sports. Applying for funding from the Glengarry Trust is an option, and Lindsay also suggested looking into the 2014 Legacy Fund. Jane asked about ensuring a Risk Assessment is obtained for community use (outside of school hours).

Action: Maria/Tracey/Marion

## **AGENDA**

### Recruitment of New Headteacher Post

Mrs Norma Young, Area Education Manager will be visiting parents at the school on Monday, 16<sup>th</sup> September at 6pm. It would be advisable for as many parents as possible to attend. Discussions held around how this may affect the school.

Action: All parents

### Pantomime

This year's pantomime at Eden Court is Sleeping Beauty. Seats have been booked for Friday, 13<sup>th</sup> December 2013 for the matinee performance starting at 1.30pm. More details to follow.

Action: School

### City Trip 2014

There are 4 pupils in years P6/7, 3 girls and 1 boy. With the single boy, accommodation will prove tricky unless a parent is able to join him. Edinburgh is still the favoured venue – perhaps joining in with another school may be possible (although Spean Bridge isn't keen to take P6 pupils along).

Priority to be given to booking accommodation as soon as is possible.

Suggested that fund raising is continued with the parents of the P6&7 pupils meeting with the children to organise event(s).

Action: Catherine to liaise with other P6/7 parents

### School Improvement Plan

Jane spoke about the School Improvement Plan and the targets for this academic year. She handed out copies of the plan, which is led from the Standards & Quality Report (information for this report is gained from parental/pupil surveys amongst other sources). Both these documents can be found on the school's website ([www.invergarryprimary.org.uk](http://www.invergarryprimary.org.uk)). This is a three-year plan, where staff can look at targets set and build an action plan for 2013/2014.

Action: School

### Musical Instruments

No longer for agenda as instruments purchased by the school funds.

## **AOB**

### Information for Parents of New P1 Pupils

Lesley asked if more information could be given to parents of those P1 pupils just starting, perhaps weekly timetables and tuck shop prices. Jane/Julie will get this out as soon as possible along with a term overview. The website holds much of this information, but some of it does need updating. Jane to try and complete a Newsletter for the term before she leaves. Julie to organise a meeting for parents of P1 pupils to explain about homework.

Action: Jane/Julie

### Parent Evenings

Gayle asked about dates for Parent Evenings this term. Jane will arrange an evening on 30<sup>th</sup> September for parents of P4-7 and Julie will hold one early in November.

Action: Jane/Julie

### Forthcoming Events

Harvest Festival Assembly, Monday, 30<sup>th</sup> September (TBC)

### **DATE OF NEXT MEETING**

Thursday, 14<sup>th</sup> November 2013, 6.30pm.

No further business, meeting closed at 8.15pm.